

## General Shop Safety

1. Instructor approval must be obtained for work on all machines.
2. Report all injuries, however slight, to your instructor immediately.
3. Wear eye protection as required.
4. If your hairstyle presents a potential hazard, you must fasten it securely or wear a protective hair cover.
5. Suitable clothing and shoes must be worn for all laboratory activities. Remove or fasten any loose clothing, neckties or jewelry. Roll loose sleeves to elbows.
6. Obey rules concerning operators' safety zones.
7. Cooperate with your classmates in the management of your industrial arts safety program.
8. Caution any student committing an unsafe act.
9. Report to instructor any equipment that does not seem to work properly.
10. Keep tools and material from projecting over the edge of benches.
11. Use a brush to clear away dry chips. Use a rag to clean oily areas.
12. Keep floor and work surfaces clear of scraps and litter.
13. Wipe up immediately any liquids spilled on the floor.
14. Be sure projecting drawers and doors are kept closed.
15. Place oily rags and other combustible materials in approved metal containers, and empty daily.
16. Use care in handling and storing large, heavy or long pieces of material.
17. Wear a respirator if the operation generates dust or fumes.
18. Wear ear protection when excessive noise is encountered.
19. Use tools only for their intended purposes.
20. In the event of an accident all production must stop, until further instruction.
21. In the event of a fire please evacuate through the nearest exit and meet outside the woodshop garage door.
22. Familiarize yourself with the location and the use of the emergency eye wash stations within the room.
23. Hazard Assessment & Work Site Safety Inspection sheets must be completed, and returned to your instructor prior to any work.
24. Safety tests must be completed and graded before work on machines beg



## **Woodshop Safety Guide**

### **Objectives**

*Working in the woodshop is intended to broaden and enhance your professional and personal skills. You will learn safety procedures, organization, planning and execution of short term and long term projects, cooperation with others, and knowledge of woodworking tools/machines. Furthermore, through an application of strict work ethics, you can and will develop self-respect, maturity, and confidence that come with fine workmanship and concrete success. Finally, you are expected to plan and complete numerous woodworking projects that Mr. Connell provides and/or ones you choose.*

*The bottom line of this course is to teach you how to work with the related woodworking tools, machines and materials safely. There will be zero tolerance for unsafe practices and misbehaviors in the class. Violations to Safety Rules will be followed strictly and immediately.*

*You are required to pass a safety test of 75% accuracy. Any mark below 75% will require a rewrite. There is no negotiation on this point as it is Mr. Connell's responsibility to ensure your safety, and safety of your fellow students.*

### **Woodshop Safety Rules**

*Due to the nature of working in the woodshop you must exhibit responsibility at all times for yourself and your classmates. Irresponsible and reckless behavior in the woodshop will be treated with swiftly. Consequences will be enforced strictly and appropriately. You are expected to follow these guidelines. If there are any questions about the safety procedures you must immediately voice your concerns to Mr. Connell.*

*I (name) \_\_\_\_\_ understand the use and operation of tools / machines is a privilege and a responsibility that I must earn and maintain through demonstration. Blades are honed extremely sharp to ensure ease of use, and safety. Misuse, lapse in good judgment, or forgetfulness will cause serious injury.*

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*Students Signature*