

## **PROGRAM / DEPARTMENT REVIEWS**

### **Background**

Programs and/or departments may be reviewed and evaluated for the purpose of ensuring that program goals and objectives are being pursued and achieved in an effective and efficient manner.

### **Procedures**

1. The Principal has the primary responsibility for the review and evaluation of programs in the school.
2. The Superintendent has the primary responsibility for the review and evaluation of departments at the Division level.
3. The Superintendent may carry out program evaluations at the school or Division levels.
4. Program reviews/evaluations will be used to make decisions in regard to:
  - 4.1 The maintenance, modification or discontinuation of existing programs.
  - 4.2 The need for the development and implementation of other programs.
  - 4.3 The ways in which existing or proposed objectives can be achieved in a more efficient manner.
5. Department reviews/evaluations will be used to make decisions in regard to:
  - 5.1 The maintenance, modification or discontinuation of existing procedures/processes
  - 5.2 The need for development and implementation of other processes/procedures.
  - 5.3 The ways in which existing or proposed objectives/processes can be achieved in a more efficient manner.

Reference: Relevant Legislation & Guidelines

## Administrative Procedure 280 - Appendix

---

### Proposed Schedule

<b>LEARNING SERVICES/ INCLUSIVE EDUCATION</b>	<b>REVIEW DATE</b>	<b>INTERNAL LEAD</b>	<b>EXTERNAL CONSULTANT</b>
French Immersion	2021-2022	Assistant Superintendent, Learning Services	No
Alternative Programming	2025-2026	Assistant Superintendent, Learning Services	No
Inclusive Education	2022-2023	Assistant Superintendent, Learning Services	Yes
<b>DEPARTMENT</b>	<b>REVIEW DATE</b>	<b>INTERNAL LEAD</b>	<b>EXTERNAL CONSULTANT</b>
Corporate Services	2021-2022	Assistant Superintendent, Corporate Services	TBD
Learning Technologies	2024-2025	Assistant Superintendent, Corporate Services	TBD
Transportation	2022 – 2023	Assistant Superintendent, Corporate Services	TBD
Employee Services	2023 – 2024	Assistant Superintendent, Employee Services	TBD
Maintenance	2025 – 2026	Assistant Superintendent, Corporate Services	TBD