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Communication Plan

Purpose:

The purpose of assessment and reporting is to communicate learning. Student assessments are designed so they are fair, just and equitable. They motivate students, instill confidence in students' abilities to learn, to succeed, and test a variety of skills and levels of understanding. According to Administrative Procedure 360, "Teachers must incorporate a variety of formative and summative assessments to inform and direct their practice for the purpose of improving, evaluating, and reporting student learning."

Definitions:

-Assessment: the process of collecting evidence of student learning based on the curriculum standards from the *Alberta Program of Studies*.

Formative: ongoing feedback similar to that of a coach that helps students develop and improve (not for marks).

Summative: final assessment such as the "big game" where everything you've been working on at practice is showcased.

-Categorical Grade: a summary statement of student achievement based on the learning outcomes, indicated as a category based on summative assessments (assessment of learning). At École Senator Riley Middle School the four categories are: Beginning, Acceptable, Proficient, Mastery. Please refer to your child's Learner Profile for a more detailed explanation.

École Senator Riley Middle School is committed to providing fair, accurate and timely assessment. A course outline, with a breakdown of how your child's learning will be assessed and reported, is provided for each course. The school year is divided into three reporting periods. Parent teacher interviews will be conducted twice a year.

Learner Profiles:

Fall Learner Profiles will go home with students prior to November 30, 2019.

Spring Learner Profiles will go home with students prior to March 27, 2020

Year-end Learner Profiles will go home with students June 26, 2020.

Parent/Teacher Interviews:

Fall interviews will be held during the evenings of October 16 & 17, 2019

Spring interviews will be held during the evenings of April 1 & 2nd, 2020

To ensure all students learn and are successful, teachers will be in communication with parents via email, telephone, school website, weekly newsletters sent via email from the office, and monthly newsletters. Information can also be found on school website selecting Morning Announcements, and our on-line calendar. École Senator Riley Middle School teachers will provide timely email updates regarding upcoming events and deadlines. Parents are encouraged to have regular communication with their child's teachers. Teacher emails are last name, first initial, @fsd38.ab.ca. For example: holladayj@fsd38.ab.ca

School council

École Senator Riley School council meets the 3rd Wednesday of every month at 6:30 pm in the school learning commons (library).