**Yearly Schedule of Review**

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| **Date** | **Action/Review** | **Whom** |
| **August** | Action Plan and School Ed Goals review  Essential Agreements  Programme of Inquiry  Units of inquiry  Language Policy review  Assessment Policy review | School Leadership Team (SLT)  All staff  PYP teachers and PYP Coordinator  PYP teachers and PYP Coordinator  All Staff  All Staff |
| **September** | PLC dates  IPGPs  Inclusive Learning Plans (ILPs) | SLT  All staff  Teachers and Learning Coach |
| **October** | Unit of inquiry #1 reflected and archived  ILP reports and meeting  Inclusion/SEN policy review  Parent-Teacher Conferences | PYP teachers and PYP Coordinator  Teachers and Learning Coach  All staff  Teachers |
| **December** | Unit of inquiry #2 reflected and archived  Report Cards (FSD Learner Profiles) | PYP teachers and PYP Coordinator  Teachers |
| **January** | Action Plan and School Education Goals review | SLT |
| **February** | Unit of inquiry #3 reflections and archived | PYP teachers and PYP Coordinator |
| **March** | Student Led Conferences  ILP Meetings | Teachers, parents, and students  Teachers and Learning Coach |
| **April** | Report Cards (FSD Learner Profiles)  Unit of inquiry #4 reflections and archived | Teachers  PYP teachers and PYP Coordinator |
| **May** | Academic Honesty Policy review  Unit of inquiry #5 reflected and archived | All staff  PYP teachers and PYP Coordinator |
| **June** | ILP Transition meetings  IPGP review and reflection  UOI # 6 reflections and archived  Year end Report Cards (FSD Learner Profiles) | Teachers, parents, and Learning Coach  All Staff  PYP teachers and PYP Coordinator  Teachers |